

Minutes of the regular meeting of the Council of the Rural Municipality of Willow Bunch No. 42 held at the Municipal Office, #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on Monday, September 11th, 2023.

Present were: Deputy Reeve – Denis Lesperance, Administrator Sharleine Eger, Assistant Administrator Tereena Bartlett and the following councillors:

Division 2 – Albert Lavallee
Division 3 – Denis Bellefleur
Division 4 – Scott Kirby
Division 5 – Dale Berner (via Zoom)
Division 6 – Gilles Bissonnette

Regrets: Reeve – Patrick Therrien

Minutes

175/2023 Albert Lavallee: That the minutes of the July 2023 regular meeting of council be approved.
Carried

Minutes

176/2023 Scott Kirby: That the minutes of the July 19th, 2023 special meeting of council be approved.
Carried

Minutes

177/2023 Albert Lavallee: That the minutes of the August 23rd, 2023 special meeting of council be approved as amended by changing “8:35 p.m.” to “8:35 a.m.”
Carried

Rescind Motion 136/2023

178/2023 Scott Kirby: That motion 136/2023 be rescinded as there has been no response or communication from the appointed inspector to provide service to the Rural Municipality; and that the RM begin advertising this fall for a new weed inspector.
Carried

Rescind Motion 147/2023

179/2023 Albert Lavallee: That motion 147/2023 be rescinded as the water testing services are the responsibility and budget item of the hamlet board for Scout Lake.
Carried

Amend July 19th, 2023 minutes

180/2023 Denis Bellefleur: That the minutes of the July 2023 regular meeting be amended to indicate Reeve Patrick Therrien left at 4:25 p.m.
Carried

Public Statement

181/2023 Denis Bellefleur: That as per resolutions 164/2023, 165/2023, 166/2023 and 167/2023 substantiating a breach in *The Code of Ethics Bylaw*, in relation to Complaint 002-21 and 001-21;
That pursuant to Section 3(2) of *The Municipalities Act*, council has an obligation to be accountable to the people who elect them;
That pursuant to the RM’s *Code of Ethics Bylaw*, indicating the bylaw is not intended to be interpreted as exhaustive, and there will be occasions on which a council will find it necessary to adopt additional rules of conduct in order to protect the public interest and to enhance public confidence and trust in the local government;
That Council release to the public a public statement respecting the aforementioned resolutions and the substantiating findings with respect to the Breach of Code of Ethics Bylaw in relation to Complaint 002-21 and 001-21.
Carried



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DELEGATION: Sgt. Vincent Granello – Update on Detachment and Procedures

DELEGATION: Fire Chief – Keith de Ronde – New certifications acquired

Privacy Commissioner Investigation Report 045-2023

182/2023 Albert Lavallee: That Council acknowledge the investigation report as provided by the Office of the Saskatchewan Information and Privacy Commissioner regarding a complaint of privacy breach on October 24th, 2022.

Carried

Acknowledge and Accept Recommendations

183/2023 Dale Berner: That Council acknowledge and accept all recommendations put forth to Council by the Office of the Saskatchewan Information and Privacy Commissioner and instruct administration to draft and develop the policies and procedures for administration and council to follow with regards to protection of personal information, annual training and responses to a privacy breach and to forward Council's formal apology to the complainant.

Carried

DELEGATION: Jon Fournier – Engie Wind Development – update on the next RFP from SaskPower

Request to Close, Sell and Fence Road

184/2023 Dale Berner: That Council make the recommendation to the land owner of SE 32-03-29 W2 that he install Texas gates, as per the RM's Texas gate policy in lieu of closing a portion of and fencing off the South end of the road allowance through SE 32-03-29 W2.

Carried

Motion to Table New Business Item G

185/2023 Albert Lavallee: That the RM table Item G of New Business – Land Access Request until the next regularly scheduled meeting or until such time that a road tour can take place to allow council the opportunity to inspect the area in question.

Carried

Committee Reports

186/2023 Denis Bellefleur: That the following verbal committee reports be accepted as presented:

- a) Denis Lesperance: JLLRP report
- b) Albert Lavallee: Code of Conduct Investigation
- c) Denis Bellefleur: Development of trail
- d) Dale Berner: No Report
- e) Scott Kirby: Road Tour for fall
- f) Gilles Bissonnette: Showerhouse at St. Victor Pool
- g) Pat Therrien: No Report

Carried

Custom Work

187/2023 Denis Bellefleur: That the RM perform the custom work required to develop a trail and install culverts where needed to access between the NE and the NW of 12-05-29 W2; and that the total project constitutes custom work and is the responsibility of the landowner.

Carried



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DELEGATION: Michel Cayer – RM Foreman

- New mower coming this week
- Trouble with the John Deere tractor – codes
- Concentrating on trails the next two weeks
- Fence is complete along park road
- Employees – Full time / Part time
- Road Tour
- Tessier Trail, Bakke Trail, Knoss Crossing

Move Fence

188/2023 Denis Bellefleur: That the RM send a letter to the landowners requesting the fence built at SE16/SW15-04-29 W2 be moved to comply with fence line guidelines for Agricultural Districts of the RM's Zoning Bylaw.

Carried

Scott Kirby left @ 12:00 p.m. ss.

Table Old Business Item c)

189/2023 Albert Lavallee: That the RM table Old Business Item C) regarding the septic system at the RM shop until the next regularly scheduled meeting of council.

Carried

Table Old Business Item d)

190/2023 Gilles Bissonnette: That upon discussion with the Board of Directors at SARM that the RM table Old Business Item d) invoice and agreement with Great Western Rail until administration can confirm whether the invoice is at 50% rate or full.

Carried

Road Maintenance Agreement

191/2023 Albert Lavallee: That as per resolution 140/2023, Council acknowledge and accept the road maintenance agreement with Botkin Construction.

Carried

iHunter

192/2023 Dale Berner: That the RM make the necessary changes to map services to include the RM of Willow Bunch RM map on iHunter.

Carried

Hamlet H2O Reports

193/2023 Albert Lavallee: That the RM accept as presented, the H2O reports for the hamlets of St. Victor and Scout Lake.

Carried

Acknowledge and Accept Resignation

194/2023 Gilles Bissonnette: That the RM acknowledge and accept the resignation of Paul Bellefleur, effective July 18th, 2023.

Carried

Subdivision for Proposed Surface Leases SE ¼ 4-4-27 W2 Proposed Residential Subdivision

195/2023 Denis Bellefleur: That the Council of the RM of Willow Bunch No. 42 advise that the proposed subdivision complies with Zoning Bylaw 2013/06, Section 6.4 (d)(e)(f) and that we are not aware of any land uses in the vicinity that would not be compatible with the intended use of the proposed sites, a servicing agreement is not required, we do not have any facilities that could be affected by the proposed development nor are there any site conditions that make the land unsuitable for the intended use and therefore recommends that Community Planning approve the application for proposed subdivision file SUBD-001820-2023.

Carried



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Ratify Decision For Fire Ban

196/2023 Albert Lavallee: That the RM ratify the decision made by Council July 28th, 2023 to implement a fire ban for the RM of Willow Bunch and will be in effect until it is deemed safe to lift.

Carried

Request to Waive Invoice

197/2023 Denis Bellefleur: That the RM waive the invoice to St. Ignace Parish for gravel in the amount of \$188.25.

Carried

Change Date for October Meeting

198/2023 Albert Lavallee: That the October meeting be changed to Friday October 6th, 2023 to accommodate administrator's holidays.

Carried

Boundary Review Policy

199/2023 Denis Bellefleur: That as per Section 49.1 of The Municipalities Act, the RM approve the division boundary review policy attached hereto and forming part of these minutes.

Carried

Date left @ 2:00 p.m.

Administrator's Holidays

200/2023 Albert Lavallee: That the RM approve the administrator's holidays from October 10th to 20th, 2023 inclusive.

Carried

Development Permit

201/2023 Denis Bellefleur: That the RM approve the development application submitted by Dustin Tessier to move an RTM onto NE 9-4-30 W2 and that this permit expire 12 months from the date of issuance.

Carried

Correspondence

202/2023 Denis Bellefleur: That the following correspondence be approved as presented:

- a) CDO Report
- b) RCMP Report
- c) SARM – Respect in the Workplace
- d) APAS – September 7 update
- e) SHA – Kelly Fish – Introduction
- f) Elevation Droneworks – Drone Services
- g) Malcolm Bucholtz
- h) SARM Resolution Deadline – Sept. 24th, 2023
- i) St. Victor Compliance Reports

Carried

Financials

203/2023 Albert Lavallee: That the Statement of Financial Activities and bank reconciliation for August 2023 be accepted as presented.

Carried

Accounts

204/2023 Denis Bellefleur: That the accounts paid and presented for payment be approved and a list of the cheques 21000 to 21035 inclusive totalling (\$88,724.28) and the August payroll (\$33,825.84) and EFT payments (\$129.44) be annexed hereto and form part of these minutes.

Carried



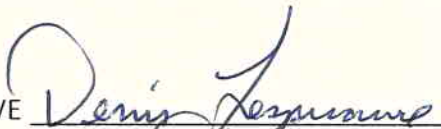
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Adjournment

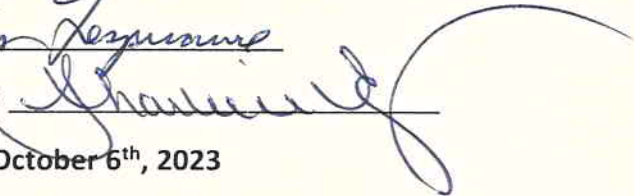
205/2023 Gilles Bissonnette: That this meeting adjourn. (2:47 p.m.)

Carried

REEVE



ADMINISTRATOR



Next Meeting – October 6th, 2023