

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on December 5th, 2023.

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Raymond Martin

Margaret Brown

Wanda Newans

Regrets: Marissa Baril

Minutes

193/2023 Wanda Newans: That the November 2023 regular meeting minutes be approved as amended by adding to committee reports: Wanda Newans: "Willow Bunch Recreation Authority Report".

Carried

Committee Reports

194/2023 Raymond Martin: That the following verbal reports be accepted as presented:

a) Raymond Martin: No Report

b) Margaret Brown: JLLRP

c) Marissa Baril: No Report

d) Wanda Newans: Willow Bunch Recreation Authority

e) Wayne Joyal: Town vs Fister's – Pre-Trial Conference upcoming
SCMA
SSR

Carried

2024 Library Levy - Fund Extra Hours

195/2023 Margaret Brown: That the Town approve the request to fund an additional 5.5 hours at a cost of \$6,688 for the Willow Bunch Regional Library at a 50% cost share with RM of Willow Bunch; the Town's share being \$3,344.00.

Carried

Employee Reports

196/2023 Margaret Brown: That the following reports be accepted as presented:

a) CDO Report as Filed

b) Foreman Report as Filed

Carried

Insurance Broker

197/2023 Wayne Joyal: That upon successful acquisition by the Town to secure motor license issuing responsibilities, that the Town accept Lakeview Insurance Brokers proposal to provide property insurance services to the community.

Carried

Dudley & Company Engagement Letters

198/2023 Wanda Newans: That the Town approve and sign the letters from Dudley & Company for the terms of engagement & the responsibilities of Council & Auditors.

Carried

Municipal Revenue Sharing Grant - Declaration of Eligibility

199/2023 Raymond Martin: The Council of the Town of Willow Bunch confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of

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Education Property taxes;

- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

Board of Revision

200/2023 Margaret Brown: That the Town of Willow Bunch appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Donna Rae Zadvorny, Kevin Kleckner, Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jicklings, Jamie Thiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick and Rick Leigh;
That the Town of Willow Bunch appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision and that if Marlene is unable to perform her duties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing;
That the Town pay the associated retainer fee of \$262.50 (GST included)

Carried

2024 Appointment Additions and Deletions

201/2023 Wanda Newans: That, at his request, the Town remove Keith de Ronde from the list of appointed First Responders;
That the Town appoint Tiffany Beauchesne to the Willow Bunch Volunteer Fire Department.

Carried

Request for Municipal Abatement

202/2023 Margaret Brown: That Council approve the request as submitted by the Sportsman's Club for a municipal abatement in the amount of \$1,222.09 for 2023.

Carried

Correspondence

203/2023 Raymond Martin: That the following correspondence be approved as presented:
a) RCMP report
b) Call for Resolutions
c) Deep South Economic Association

Carried

Financials

204/2023 Wanda Newans: That the November 2023 financial statements and bank reconciliation be approved as presented.

Carried

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Accounts Payable

205/2023 Margaret Brown: That the accounts paid and presented for payment be approved and a list of the cheques #13748 to 13817 (\$75,334.70) inclusive, the November payroll in the amount of (\$5,111.99) and EFT payments totalling (\$5,300.82) be annexed hereto and form a part of these minutes.

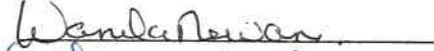
Carried

Adjournment

206/2023 Raymond Martin: That this meeting adjourn at 8:35 p.m.

Carried

MAYOR



ADMINISTRATOR



NEXT MEETING – January 2nd, 2024