

Minutes of the regular meeting of the Council of the Rural Municipality of Willow Bunch No. 42 held at the Municipal Office, #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on Friday, November 15th, 2024

Present were: Reeve – Denis Lesperance, Administrator Sharleine Eger and the following councillors:

Division 2 – Albert Lavallee
Division 3- Colby Cairns
Division 4 – Scott Kirby
Division 5 – Dale Berner
Division 6 – Gilles Bissonnette

Regrets: Division 1 – Patrick Bellefleur

Acknowledge Results of General Election

210/2024 Scott Kirby: That council acknowledge the results of the November 13th, 2024 general elections:
Division 3 – Colby Cairns acclaimed
Division 5 – Dale Berner acclaimed
Division 1 – Patrick Bellefleur elected
Reeve – Denis Lesperance elected

Carried

Oaths of Office

211/2024 Albert Lavallee: That council acknowledge and accept the declaration of Oath of Offices by members of council acclaimed and elected.

Carried

Minutes

212/2024 Dale Berner: That the minutes of the October, 2024 regular meeting minutes be approved as amended by redacting personal information and replacing with land location.

Carried

Committee Reports

213/2024 Albert Lavallee: That the following verbal committee reports be accepted as presented:

- a) Pat Bellefleur: No Report
- b) Albert Lavallee: No Report
- c) Colby Cairns: No Report
- d) Scott Kirby: Received complaints in his division of windrows, washboards and issues with snow removal
Approaches – policies
Scout Lake AGM
Grand Valley Lutheran church – grants for repair
- e) Dale Berner: No Report
- f) Gilles Bissonnette: Broken tree by the St. Victor mail boxes
Trees growing around the hall
Park road going south to Picthall Road
- g) Denis Lesperance: Ian Slugoski – custom work culvert – Gilles to speak to him, we can sell him the culvert but cannot install it.
Jean Lemieux access road – review.
Ron Paterson road
Purchase new fuel pump for Ford.

Carried

SARM – Building Appraisal Values

214/2024 Dale Berner: That the RM acknowledge and accept the building appraisal values as provided by B.R.Gaffney and Associates as part of the SARM PSIP Building Valuation Project and that the RM agree to adjust the municipality's building values according to the report.

Carried

Return In Service Policy

215/2024 Scott Kirby: That the RM engage Knibbs HR Consulting to develop a comprehensive policy and process that obligates employees to either complete a certain period of service after receiving training or repay the training expenses; that this policy apply to 1A training and not regulatory PME, First Aid, WHMIS etc.



Carried

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RM Business Cellular Account

216/2024 Albert Lavallee: That the RM transition back to an RM business cellular account with 2 business cellular phones in lieu of compensation of personal phones.
Carried

DELEGATION: Michel Cayer – Foreman

- Bellefleur ditch – seeded last fall, didn't get cut first round, did germinate
- Mowing – finishing up second cut
- Garry Miller road

Gravel Tenders

217/2024 Albert Lavallee: That the RM contract F & L Concrete LTD. to crush 20,000-30,000 yards of gravel as per their tender of \$11.00/yd with a 50% payment split between 2025 and 2026.
Carried

Fire Department Engine #1

218/2024 Scott Kirby: That engine #1 be sent to Warman for pump rebuild/repairs as per the quoted cost of up to \$20,000 plus applicable taxes from C73 Fire Truck Mechanical Inc.
Carried

Engine Repairs Budget Year

219/2024 Dale Berner: That the RM commit to repairs in the 2024 budget if necessary and that the truck be sent to Warman at the beginning of December.
Carried

Dudley & Company Engagement Letters

220/2024 Gilles Bissonnette: That the RM approve and sign the letters from Dudley & Company for the terms of engagement & the responsibilities of Council & Auditors.
Carried

Hamlet Water Reports

221/2024 Colby Cairns: That the RM accept as presented the H2O reports for the hamlets of St. Victor and Scout Lake.
Carried

Voting Delegates – SARM Midterm Convention

222/2024 Albert Lavallee: That Denis Lesperance and Scott Kirby be appointed voting delegates at the annual SARM midterm convention in Saskatoon, November 20th and 21st.
Carried

Hamlet of St. Victor Waterworks Permit Renewal

223/2024 Scott Kirby: That the RM approve the altered permit to operate a waterworks in the hamlet of St. Victor with an expiry date of January 1, 2028, pursuant to the authority of Section 28(1)(h) of the *Environmental Management and Protection Act, 2010* and that a copy of the permit be posted at the Municipal Office.
Carried

Election Official Remuneration

224/2024 Albert Lavallee: That the hourly remuneration for election officials be set at \$23.79/hour.
Carried

2025 Appointments

225/2024 Dale Berner: That the list for 2025 appointments attached hereto and forming part of these minutes, be approved.
Carried

Cancel Taxes

226/2024 Albert Lavallee: That taxes levied to roll 1882 and 1883 be cancelled as the property should be listed as exempt.

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Carried

2025 Meeting Dates

227/2024 Albert Lavallee: That the RM accept the list of regular council meeting dates for 2025, attached hereto and forming part of these minutes, as set by Section 6.1 & 6.3 of the Council Procedures bylaw.

Carried

Joint Christmas Party

228/2024 Albert Lavallee: That the RM participate with the Town in a joint community Christmas Party and that all boards to which the Town and RM appoint to be invited; that this venture is in lieu of the distribution of Willow Bucks.

Carried

Change Signing Authority

229/2024 Colby Cairns: That Scott Kirby be appointed to signing authority and that Patrick Therrien be removed from signing authority at Bengough Credit Union and Conexus Credit Union and that any one of Denis Lesperance (Reeve) or Scott Kirby (Deputy Reeve) must sign along with any one of Sharleine Eger (Administrator) or Tereena Bartlett (Assistant Administrator).

Carried

Provincial Traffic Safety Fund

230/2024 Gilles Bissonnette: That the RM apply to the SGI Provincial Traffic Safety Fund for 2 solar radar speed signs each for the hamlets of St. Victor and Scout Lake.

Carried

Financials

231/2024 Scott Kirby: That the Statement of Financial Activities for October 2024 and the October bank reconciliation be accepted as presented.

Carried

Accounts

232/2024 Colby Cairns: That the accounts paid and presented for payment be approved and a list of the cheques #21621-21678 inclusive totalling (\$90,910.07) and the October payroll (\$25,866.77) and EFT payments (\$395,927.16) be annexed hereto and form part of these minutes.

Carried

Correspondence

233/2024 Scott Kirby: That the following correspondence be approved as presented.

- a) CDO Report
- b) RCMP Reports
- c) 2025 Suggested Salary Schedule
- d) Waterworks Compliance Inspection – Scout Lake
- e) Municipal Leadership Development Program
- f) SARM – More Business Risk Management Support for Sask Producers

Adjournment

234/2024 Albert Lavallee: That this meeting adjourn. (2:25 p.m.)

Carried

REEVE

ADMINISTRATOR

Next Meeting – December 10th, 2024