

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on November 5th, 2024

Present were: Mayor Wayne Joyal Administrator Sharleine Eger and the following councillors:

Margaret Brown

Wanda Newans

Marissa Baril

Regrets: Raymond Martin

Mayor Joyal called the meeting to order.

Agenda

206/2024 Margaret Brown: That the following be added to the agenda:

- OLD BUSINESS: b) Untidy Premises
 c) Landfill
 d) Lagoon

Carried

Minutes

207/2024 Wanda Newans: That the October 2024 regular meeting minutes be approved as presented.

Carried

Committee Reports

208/2024 Marissa Baril: That the following verbal reports be accepted as presented:

- a) Raymond Martin: No Report
b) Margaret Brown: Jean Louis Legare Regional Park
 Communities In Bloom
c) Marissa Baril: Upcoming Meeting with new appointed members –
 Fire Advisory committee
d) Wanda Newans: Willow Bunch Recreation Authority
e) Wayne Joyal: South Sask Ready

Carried

Recess for Public Hearing

209/2024 Marissa Baril: That the time being 7:30 p.m., the council recess for the public hearing regarding the proposed bylaw Official Community Plan and Zoning Bylaw for the Town of Willow Bunch.

Carried

Employee Reports

210/2024 Marissa Baril: That the following reports be accepted as presented:

- a) CDO Report as Filed
b) Foreman Report as Filed
c) Admin Report as Filed

Carried

DELEGATION: Dwayne Bekar – Town Foreman

- Zero turn mower is back
- Tractor/snow blower ready to go
- First water sample for the break by the rink on Ave H has been sent, need to send another one tomorrow
- Will begin the process for the written test and certification board application

Regional EMO Plan

211/2024 Margaret Brown: That the Town respond to the request from the RM of Bengough NO. 40 to consider a regional EMO plan and that the Town would participate in initial discussions.

Carried



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DELEGATION: Jaxon Desautels – Decomissioned Willow Bunch Air Strip

- Nothing is required to recommission it.
- Can be registered but not necessary
- Question regarding liability

Approve Intent to Alter a Permit to Operate Sewage Works

212/2024 Wanda Newans: That the Town acknowledge and approve the intent to alter the permit to operate a sewage works, by the Water Security Agency, in order to renew the current permit and extend the expiry date, as it is in the public interest to do so.

Carried

Aquire Property

213/2024 Margaret Brown: That the Town consent to acquire Lot 9, Block 1, Plan EX620 through voluntary transfer and that title transfer take place in the spring of 2025.

Carried

Community Christmas Party

214/2024 Wayne Joyal: That in lieu of community Willow Bucks, that the Town, upon agreement by the RM of Willow Bunch, organize a community Christmas party to include all of the committees to which the Town and RM appoint to.

Carried

2024 Year End Bonuses

215/2024 Marissa Baril: That the following year-end/Christmas bonuses be approved as 2023:
Claire Lesperance \$500
Dwayne Bekar \$500
Sarah Thorhaug \$250

Carried

Contract Cleaning Hills of Home

216/2024 Wayne Joyal: That the Town advertise for contract the janitorial services at the Hills of Home.

Carried

Election Official Remuneration

217/2024 Margaret Brown: That the hourly remuneration for election officials be set at \$23.79/hour.

Carried

Change Signing Authority

218/2024 Margaret Brown: That Marissa Baril be appointed to signing authority and that Wayne Joyal and Wanda Newans be removed from signing authority at Bengough Credit Union and Conexus Credit Union and that any one of Marissa Baril (Mayor) must sign along with any one of Sharleine Eger (Administrator) or Tereena Bartlett (Assistant Administrator).

Carried

Impacted Sites Fund

219/2024 Wanda Newans: That the Town apply to the Government of Saskatchewan's Impacted Sites Fund (Ministry of Environment) to have the property at #1 3rd St. S.E. for an environmental assessment and for funding to assist in costs related to remediation if applicable.

Carried



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SPRA Membership

220/2024 Margaret Brown: That the Town acquire a Sask Parks and Recreation Association membership in order for various community organizations to apply for any member grant funding that may be available.
Carried

Canada Summer Jobs

221/2024 Marissa Baril: That the Town make application to Canada Summer Jobs program for funding towards a summer employee and that the applicable wage be \$20/hour.
Carried

Christmas Books Program

222/2024 Wayne Joyal: That the Town respectfully decline the request to participate in the Coronach School Community Council Christmas books program.
Carried

Correspondence

223/2024 Wanda Newans: That the following correspondence be approved as presented:
a) Sask Housing Corporation 2023 – Municipal Share Surplus
Carried

Financials

224/2024 Marissa Baril: That the September and October financials and the September bank reconciliation be accepted as presented.
Carried

Accounts Payable

225/2024 Margaret Brown: That the accounts paid and presented for payment be approved and a list of the cheques #14286 to 14342 (\$108,490.78) inclusive, the October payroll in the amount of (\$5,282.87) and EFT Payment (\$1,473.33) be annexed hereto and form a part of these minutes.
Carried

Adjournment

226/2024 Margaret Brown: That this meeting adjourn at 8:25 p.m.
Carried

MAYOR 

ADMINISTRATOR _____

NEXT MEETING – December 3rd, 2024