

Town of Willow Bunch

Bylaw No. 8-2024

A Bylaw to Enact a Fire Advisory or Fire Ban

The Council of the Town of Willow Bunch in the Province of Saskatchewan enacts as follows:

A Bylaw of the Town of Willow Bunch to establish a process for implementing a Fire Advisory or Fire Ban within the Municipality.

WHEREAS Section 8(1)(b) of *The Municipalities Act* provides that Council may pass bylaws for the safety, health and welfare of people and the protection of people and property;

AND WHEREAS the Town of Willow Bunch pursuant to the powers granted to it under *The Municipalities Act*, wishes to provide for the banning of fires within all or any part of the Town of Willow Bunch for the health, safety and welfare of the people and protection of the people and property from damage or destruction by fire on the terms hereinafter provided:

NOW THEREFORE, the Town of Willow Bunch enacts as follow:

1. This Bylaw may be cited as the "Fire Ban Bylaw";
2. The preamble forms part of the Bylaw;
3. In this Bylaw:
 - 3.1 **"Administrator"** shall mean the Administrator of the Town of Willow Bunch
 - 3.2 **"Council"** shall mean the Council of the Town of Willow Bunch
 - 3.3 **"Municipality"** shall mean the Town of Willow Bunch
 - 3.4 **"Mayor"** shall mean the Mayor of the Town of Willow Bunch
 - 3.5 **"Fire Chief"** shall mean the current Fire Chief for the Town of Willow Bunch and RM of Willow Bunch Volunteer Fire Department
 - 3.6 **"Violation Ticket"** shall mean a ticket issued for an offence committed against any provision of this Bylaw.
4. Notwithstanding the provision in any other Bylaw the Council may, upon receiving input from the Fire Chief, declare a Fire Advisory or Fire Ban to all or any part of the Municipality.
 - 4.1 **Fire Advisory** means – open burning in the Municipality is not recommended due to dry conditions. It is recommended Agriculture and Industrial operations have water tanks filled and at their disposal at all times. Ratepayers will be advised to use extreme caution when burning or using fireworks and have a plan to extinguish a fire and prevent wildfires.
 - 4.2 **Fire Bans – 2 types**
 - a) **Partial Ban** means – No fires or fireworks are permitted. Use of incinerators, liquid fuel barbecues, camp stoves, fire pits and burning barrels with screens under constant supervision are permitted. Campfires shall be burned in containers constructed of rock, concrete, clay, brick or sheet metal. No burning of garbage or other material other than charcoal, cut-seasoned wood (NOT GREEN), or manufactured logs.
 - b) **Complete Ban** means – No agricultural or commercial burning, open burning, fireworks, burning barrels or fire pits/campfires are permitted.
Use of incinerators, liquid fuel barbecues, camp stoves, firepit rings are permitted.
 - 4.3 A fire ban shall be issued in writing and shall identify:
 - a) The time and date that the fire ban commences;
 - b) The type of fire ban and the land locations(s) or part of the Municipality the fire ban covers;
 - c) The time and date the fire ban is lifted, or will be reviewed;
 - d) Person or persons authorizing the fire ban;
 - e) Authority allowing the fire ban;
 - f) Other information that may be in the public interest.
 - 4.4 When a fire ban is declared, the Municipality may notify the public in any manner it deems appropriate, including registering it with the Saskatchewan Public Safety Agency's Provincial Emergency Communication Centre.
5. When determining whether to declare a Fire Advisory or Fire Ban within all or any part of the Town of Willow Bunch, consideration shall be given to any or all of the following factors:
 - a) Levels of recent precipitation;

- b) Future weather forecasts;
 - c) Water shortages and/or restrictions;
 - d) Availability of fire crews, equipment and apparatus;
 - e) The overall fire danger including fire load and level of ground fuels;
 - f) The amount of, or increase in, recent outside fires;
 - g) The wildfire hazard rating for the Rural Municipality (posted on the Saskatchewan Public Safety Agency website); and
 - h) Recommendation of the Fire Chief
6. Once a fire ban is implemented, if a fire is burning, the Municipality may, subject to the availability of personnel and equipment, take any action that is necessary to control and extinguish the fire.
- 6.1 The cost of the firefighting services, including fire prevention and fire suppression, provided by the nearest Fire Department, shall be assessed and levied in accordance with the Fire Department rates.
- 6.2 For the purpose of assessing who owns or occupies the land upon which a fire originated shall be deemed to be the person who receives the firefighting services to control and extinguish the fires.
- 6.3 Any amount with respect to firefighting services provided to a person within the Town pursuant to Section 6 hereof that remains unpaid at the end of the year in which the service was provided shall be added to and form part of the taxes on any land or improvement owned by that person.
7. Where the Fire Chief, the Administrator, member of Council or Bylaw Enforcement officer has reasonable grounds to believe that a person has contravened any provision of this Bylaw, he or she may serve upon such person a Bylaw Violation Notice as provided by this section.
- 7.1 Service of such a Bylaw Violation Notice shall be sufficient if:
- a) Personally served;
 - b) Mailing by registered mail; or
 - c) Leaving same at the last known address of the person in the violation
- 7.2 Such notice shall be deemed to have been served:
- a) On the day of actual delivery, if the notice is served personally
 - b) 10 business days after mailing unless the delivery receipt is an earlier date of which that date would be deemed the date of service; or
 - c) The next business day after delivering to the last known address.
- 7.3 A Bylaw Violation Notice shall be in such form as determined in Schedule A and shall state the section of the Bylaw, which was contravened, and the amount, which is provided in Clause 7.3(a-c) that will be accepted by the Municipality in lieu of prosecution.
- a) \$1,000 for the first offence
 - b) \$2,000 for a second offence occurring within 12 months of the offence;
 - c) \$3,000 for a third offence occurring within 12 months of the second offence.
- 7.4 Upon production of a Bylaw Violation Notice issued pursuant to this section within thirty (30) days from the issue thereof, together with the payment of the fee as provided in Clause 7.3 (a-c) to the Administrator of the Municipality, the person to whom the tickets was issued shall not be liable for prosecution for the contravention in respect of which the ticket was issued.
- 7.5 Notwithstanding the provisions of this section, a person to whom a Bylaw Violation Notice has been issued pursuant to this section may exercise his or her right to defend any charge of committing a contravention of any of the provisions of this bylaw.
8. Any person who contravenes any provision of this bylaw is guilty of an offense and is liable on summary conviction to a fine of not more than:
- 8.1 **\$4,000** for the first offense;
 - 8.2 **\$4,000** for the second offense occurring within 12 months of the first offence;
 - 8.3 **\$6,000** for a third offense occurring within 12 months of the second offence.
9. Should any section or part of the Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as severable from the rest of this Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section or part found to be improperly enacted has not been enacted as part of the Bylaw.
10. This Bylaw shall come into force and effect on the final day of passing thereof.



a third time and adopted
this 3 day of September, 2024

Administrator

Mayor / Reeve

Administrator

BYLAW VIOLATION NOTICE

Schedule A.

TOWN OF WILLOW BUNCH

NAME	
MAILING ADDRESS	

This official notice is issued for breach of the following bylaw:

Bylaw No. 8-2024	
Section #	
Offence:	
Voluntary Payment:	

Details of Breach of Violation:

Date of Violation	Time of Violation
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Legal Land Description, Civic Address (if applicable)

Other Particulars:

Penalty

Take notice that you will be responsible to remit a voluntary payment to the Municipality in the amount stipulated above for the offence noted.

If the offence is ongoing, the offence must be remedied within 24 hours. Should the offence not be remedied within 24 hours of the noted date of violation, payment is required to be made in person at the municipal office or by mail to:

Town of Willow Bunch
Box 189
Willow Bunch, SK S0H 4K0

To avoid prosecution or summary conviction of this offence, the voluntary payment indicated above must be received by _____, or a summons requiring your appearance in provincial court may be issued.

Issued this _____ day of _____, 20____.

Signature of Designated Official