

TOWN OF WILLOW BUNCH

BYLAW NO. 204/04

A BYLAW OF THE TOWN OF WILLOW BUNCH TO ESTABLISH A COMMUNITIES IN BLOOM COMMITTEE IN THE TOWN OF WILLOW BUNCH.

Whereas the Council of the Town of Willow Bunch desires to foster civic Pride, environmental responsibility and beautification through community participation and the challenge of national competition and Whereas the Council considers it expedient to establish such a Committee.

Now Therefore, the Council of Willow Bunch duly assembled enacts:

Part I - DEFINITIONS:

1. "Committee" shall mean and include Communities in Bloom Committee of the Town of Willow Bunch.
2. "Council" shall mean Council of the Town of Willow Bunch.

Part II - COMMITTEE STRUCTURE:

3. A Committee to be known as the Communities in Bloom (CIB) is hereby in and for the Town of Willow Bunch.
4. The Committee shall consist of up to 10 members who shall be appointed by resolution of Council.
 - a) The member of Council appointed to the Committee shall act as President of the Committee.
 - b) The Committee shall elect a Vice-President and Secretary-Treasurer for and from within the Committee.
 - c) All members shall hold office for the term of the Council who appointed them and shall be eligible for reappointment by the Council, to a subsequent maximum of two consecutive Council terms. Inasmuch as possible, half of the Committee shall retire with each retiring Council.
5. All members shall remain in office until their respective successors are appointed by Council.

Part III - PROCEEDINGS:

6. Meetings of the Committee shall be held on a regular basis between the months of March and August. Meetings will be scheduled as required by the Committee.
7. A quorum for regular and special meetings of the Committee shall be 50% plus one of the appointed members, one of whom must be the President.
8. Special meetings can be called by the President.
9. Meeting procedures shall be conducted in accordance with good meeting practices and disputes resolved in accordance with Roberts Rules of Order, newly revised.
10. Remuneration of the members of the Committee may be established by resolution of Council.
11. Signing authority will be given to the Secretary-Treasurer and/or the President or Vice President. All cheques will require two signatures.

Part IV - SECRETARY-TREASURER OF THE CIB COMMITTEE

12. There shall be a Secretary-Treasurer who shall assist the Committee.

13. The Secretary-Treasurer shall:
- Keep proper and accurate minutes of the proceedings of all meetings.
 - Carry out other administrative duties as the Committee may require.
 - Deposit any money received for CIB in the bank account.
 - Write all cheques for any expenses incurred by the CIB Committee.

Part V - DUTIES OF THE COMMITTEE

14. The Committee shall be responsible for preparing, for the consideration of Council, an action plan for the Willow Bunch District in order to receive funding from the Town of Willow Bunch.
15. Annually, after the town has been judged, the Committee shall submit to Council the written report of the judging. Any CIB photo albums will remain at the Town Office for viewing.

Part VI - GENERAL

16. This bylaw shall come into force on the date of the final passing thereof.

Read three times and passed by Council of the Town of Willow Bunch this 10th day of August, 2004.



Jordan Dord
Mayor

Belette M. D.
Administrator

Certified a true and correct copy of Bylaw No. 204/04,
adopted by the Council of the Town
of Willow Bunch on the 7 day of June, 2011.

Margaret L. Brown
Administrator/Reeve/Mayor