

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beupre St., Willow Bunch, Saskatchewan on March 5th, 2025

Present were: Mayor Marissa Baril , Administrator Sharleine Eger and the following councillors:

Jasmine Deblois

Margaret Brown

Nicole Cochrane

Nichole Donnelly

Mayor Baril called the meeting to order.

DELEGATION: Sgt. Foster Brunanski – Coronach RCMP detachment
Yearly visit to all municipalities – what are concerns locally

Presentation of Bond

33/2025 Margaret Brown: That the presentation of the municipal fidelity bond in the amount of \$500,000 be acknowledged as presented.

Carried

Agenda

34/2025 Jasmine Deblois: That the agenda be adopted as presented.

Carried

Minutes

35/2025 Nicole Cochrane: That the February 2025 regular meeting minutes be approved as presented.

Carried

DELEGATION: Dwayne Bekar – Town Foreman

- Lift station impellers are still good, no need to change out (this is year 3)
- Sewer line in front of carwash. May need to budget for that.
- Phoned Danny Montgomery for a quote on demolition of Swain's house

Committee Reports

36/2025 Nichole Donnelly: That the following verbal reports be accepted as presented:

a) Jasmine Deblois: South Saskatchewan Ready, JLLRP Meeting next week

b) Margaret Brown: No Report

c) Nicole Cochrane: No Report

d) Nichole Donnelly: WB Recreation Authority, Communities In Bloom

e) Marissa Baril: Fire Committee Meeting – waiting on date

Carried

Employee Reports

37/2025 Margaret Brown: That the following reports be accepted as presented:

a) CDO Report as Filed

b) Foreman Report as Filed

c) Admin Report as Filed

Carried

Request to Amend Fire Agreement

38/2025 Marissa Baril: That the Town send a letter requesting amendment to the Fire Agreement between the Town of Willow Bunch and the RM of Willow Bunch No. 42. That the amendment change the split for expenses to 75% RM and 25% Town from the previous 60/40 respectively.

Carried

SOS Prairie Rescue

39/2025 Jasmine Deblois: That the Town partner with SOS Prairie Rescue to complete another Trap-Neuter-Release-Manage (TNRM) program this spring/summer.

Carried

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Renew Revolving Line of Credit

40/2025 Jasmine Deblois: That the Town renew their revolving line of credit with the Bengough Credit Union, in the amount of \$150,000.
Carried

Open Account – Bengough Credit Union

41/2025 Margaret Brown: That the Town open a secondary chequing account specifically for SGI debit/credit transactions and that signing authority be any two of the following: Marissa Baril, Margaret Brown, Sharleine Eger, Tereena Bartlett.
Carried

Certificate of Appointment – PBI

42/2025 Nichole Donnelly: That the Town sign the certificate of appointment certifying all individuals named on the certificate have been appointed as licensed building officials and that Doug Mulhall, Walter Schroeder and Amanda Kaufmann are no longer appointed.
Carried

Lease Agreement – Lakeview Insurance

43/2025 Nicole Cochrane: That the Town amend and renew the lease agreement with Lakeview Insurance with the following changes: Monthly rent of \$200 and a change CGL liability of \$3,000,000.
Carried

Correspondence

44/2025 Margaret Brown: That the following correspondence be approved as presented:
a) RCMP Report March
b) RCMP Warrant List
c) SUMA Convention
d) Borderland Music Festival
e) Top Cut Tree Cutters – Mossbank
f) Emergency Preparedness Response – Frank van der Breggen
Carried

Financials

45/2025 Jasmine Deblois: That the February financials and the January bank reconciliation be accepted as presented.
Carried

Accounts Payable

46/2025 Nichole Donnelly: That the accounts paid and presented for payment be approved and a list of the cheques #14483 to 14509 (\$40, 243.21) inclusive, the February payroll in the amount of (\$5,380.89) be annexed hereto and form a part of these minutes.
Carried

Adjournment

47/2025 Margaret Brown: That this meeting adjourn at 11:15 a.m.
Carried

MAYOR

ADMINISTRATOR

NEXT MEETING – April 9th, 2025 9:00 a.m.