

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on July 2nd, 2025

Present were: Mayor Marissa Baril , Administrator Sharleine Eger and the following councillors:

Jasmine Deblois
Nicole Cochrane
Nichole Donnelly
Margaret Brown

Mayor Baril called the meeting to order.

Remove from Consent Agenda

107.2025 Margaret Brown: That the financial statement be withdrawn from the Consent Agenda and placed under New Business for individual consideration.

Carried

Consent Agenda

108.2025 Jasmine Deblois: That the consent agenda be adopted in its entirety, incorporating the listed financial, administrative and correspondence items.

Minutes: June 2025

Accounts Payable: 14634 to 14668 (\$44,582.08)

EFT Payments (\$6,276.80) and Payroll for June (5,217.66)

Employee Reports:

Correspondence – Requiring no action

Carried

Agenda

109.2025 Margaret Brown: That the following be added to the agenda:

Lagoon
Former Swain Property
Cross Walk at Pool Intersection
Walking Trail
Bar B Q

Committee Reports

110.2025 Nicole Cochrane: That the following verbal reports be accepted as presented:

- a)Jasmine Deblois: JLL Regional Park
- b)Margaret Brown: Communities in Bloom
- c)Nicole Cochrane: WB Recreation Authority
- d)Nichole Donnelly: Ranch Rodeo Committee
- e)Marissa Baril: Fire Board Meeting

Carried

Table – Air Strip

111.2025 Marissa Baril: That the matter of recommissioning the former airstrip be tabled and revisited at the August 2025 Council Meeting.

Carried

Bylaw 5.2025 Second Reading

112.2025 Nicole Cochrane: That Bylaw 5.2025 being a bylaw to provide for fire pit regulations be given second reading at this meeting.

Carried

Bylaw 5.2025 Second Reading

113.2025 Nichole Donnelly: That Bylaw 5.2025 being a bylaw to provide for fire pit regulations be given third and final reading at this meeting.

Carried



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Sheriff Services

114.2025 Marissa Baril: That the Town retain the services of the Saskatchewan Sheriff's Office to deliver notice of infraction pursuant to Bylaw 4.2025.
Carried

Security System Upgrades

115.2025 Jasmine Deblois: That the Town upgrade the security system through Liberty and GardaWorld security with the installation of 2 exterior cameras and two panic buttons.
Carried

Cancel Invoice – 2025-00034

116.2025 Marissa Baril: That the Town cancel invoice 2025-00034 due to confirmation that the leak originated from a defective curb stop.
Carried

Jean Louis Legare Regional Park Appointment

117.2025 Margaret Brown: That the Town appoint Garnet Hoffart to the Jean Louis Legare Regional Park Authority for the remainder of the 2025 year.
Carried

Hay Tender

118.2025 Nicole Cochrane: That Council award the hay tender to Domars Transport Ltd. at a rate of \$45 per bale for both lagoon and school properties.
Carried

SUMA – Mayor's Summer School

119.2025 Nichole Donnelly: That Council approve payment of registration and related costs for participation in the Mayor's Summer School in Regina, August 2025.
Carried

Property Acquisition

120.2025 Nicole Cochrane: That Council authorize the transfer of title for Lot 1, Block 5, Plan EX199 (#12-2nd Street), contingent upon full payment of 2025 property taxes.
Carried

Sask Lotteries Grant

121.2025 Margaret Brown: That the Town allocate the Sask Lotteries Grant to the following applicants: \$2500 Willow Bunch Ice Skaters
\$3032 Jean Louis Legare Regional Park (pool programming)
Carried

Enter In Camera-Closed Session

122.2025 Margaret Brown: That council enter into an in camera-closed session at 11:45 a.m. to discuss confidential items as per Section 12.1 of the Council Procedures bylaw; those being present for the session being Mayor Marissa Baril, Councilors Jasmine Deblois, Margaret Brown, Nichole Donnelly.
Carried

Exit In Camera-Closed Session

123.2025 Margaret Brown: That the council exited the in camera-closed session at 12:24 p.m.

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Carried

Adjournment

124.2025 Jasmine Deblois: That this meeting adjourn at 12:35 p.m.

Carried

MAYOR

ADMINISTRATOR

The image shows two handwritten signatures in blue ink. The first signature, for the Mayor, is written over a horizontal line and appears to be 'M. Bail'. The second signature, for the Administrator, is also written over a horizontal line and is more stylized, possibly reading 'J. Deblois'. A large, loopy circular mark is visible to the left of the signatures.

NEXT MEETING – August 6th, 2025