

Minutes of the regular meeting of the Council of the Rural Municipality of Willow Bunch No. 42 held at the Municipal Office, #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on Friday, November 14th, 2025.

Present were: Reeve – Denis Lesperance, Administrator Sharleine Eger and the following councillors:

Division 1 – Patrick Bellefleur

Division 2 – Albert Lavallee

Division 3- Colby Cairns (9:00 a.m.)

Division 4 – Scott Kirby

Division 5 – Dale Berner (Zoom)

Regrets : Division 6 – Gilles Bissonnette

Consent Agenda

174.2025 Scott Kirby: That the consent agenda be adopted as presented with the following items included:

Minutes: October 2025 regular minutes

Hamlet Water Reports Scout Lake September/October

Employee Reports: Administrator Holidays

Correspondence – not requiring action

a) CDO Report

b) RCMP Report

c) STARS: Midterm Presentation

Carried

Rescind Motion 167.2025

175.2025 Albert Lavallee: That motion 167.2025 providing for approval of a mural on the library building (owned by the RM) be rescinded until such time that the RM can have further discussion with the members of the library board.

Carried

Committee Reports

176.2025 Colby Cairns: That the following verbal committee reports be accepted as presented:

a) Pat Bellefleur: Harptree Grid - repaired

b) Albert Lavallee: Healthcare Professional Recruitment and Retention

c) Colby Cairns: No Report

d) Dale Berner: Approaches required in his area can be done in the spring

e) Scott Kirby: Fire Department

SARM mid term convention

Procurement – speak to Tammy Franks – Stonehenge

MLDP program being discontinued and replaced

f) Gilles Bissonnette: No Report

g) Denis Lesperance: Tune up ^{trailer} ~~road~~ – West of Hewitt Pulfers – has been ~~broken up~~ – for K. Montgomery spring *JD.*

Gravel pit road / Overburden / Gravel Crush

Mowing

Policies for New Year

South Sask Ready - Alternate

Carried

DELEGATION: Valda Dean – Road Allowance and fences

DELEGATION: Lane Park – Lisieux Garbage Bins
Grader in Lisieux

DELEGATION: Aaron Therrien – Blacktop Industries – Oil Products

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Appoint Alternate to South Saskatchewan Ready Committee

177.2025 Albert Lavallee: That Council appoint Sharleine Eger as alternate to Denis Lesperance on the South Saskatchewan Ready committee for 2025/2026.

Carried

Councillor Berner left the meeting at 10:00 a.m.

Road Allowance – Rge Rd 2301, 1 and 2-04-30 W2

178.2025 Scott Kirby: That the Rural Municipality respond to Mr. and Mrs. Dean, advising that the road allowance at Range Road 2301 between Sections 1 and 2, Township 04, Range 30 W2 has been approved for reclamation by the Municipality, though no immediate timeline has been established for the work; and further, that any matters concerning fences or adjacent property boundaries be addressed through written agreements between the affected parties.

Carried

Councillor Berner returned at 11:30 a.m.

Reimburse Cost of Waste Disposal

179.2025 Scott Kirby: That the Rural Municipality reimburse Lane Park for the additional waste disposal expenses incurred due to overfilled waste bins in Lisieux

Carried

DELEGATION: Colin Durand – Acting Foreman

- Getting caught up on earlier projects
- Have to gravel at St. Victor
- Signs aren't done but next on the list

Administrator's Holidays

180.2025 Scott Kirby: That the RM approve the administrator's holidays: Dec. 30th, 31st, 2025. January 1, 6-9, 20-29th inclusive.

Carried

Certificate of Appointment – PBI

181.2025 Scott Kirby: That the RM sign the certificate of appointment certifying Chantel Terry and Nathan Brodner have been added to the list licensed building officials for Professional Building Inspections Inc.

Carried

Year End Bonuses

182.2025 Albert Lavallee: Whereas Council has determined that year-end bonuses are to be allocated to recognize employee contributions;
Therefore the following year-end bonuses be approved and allocated as follows:



- Employee Numbers 17, 2, and 20 — \$500 each
- Employee Numbers 23, 40, and 41 — \$250 each

Carried

2026 Allocation – Scout Lake

183.2025 Patrick Bellefleur: That the annual allocation for taxes be set at 70% for the organized hamlet of Scout Lake.

Carried

Excess Liability

184.2025 Scott Kirby: That the RM renew the excess liability coverage for the RM of Willow Bunch at the current limit of \$5,000,000.

Carried

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Fidelity Bond Insurance

185.2025 Colby Cairns: That the RM renew the Fidelity Bond Insurance for the RM of Willow Bunch at the current limit of \$500,000.

Carried

PSIP Renewal

186.2025 Dale Berner: That the RM renew all buildings and equipment covered under the SARM PSIP at the same values as 2025 and that Admin add the 4 solar radar signs purchased in 2025.

Carried

2026 Appointments

187.2025 Albert Lavallee: That the list for 2026 appointments attached hereto and forming part of these minutes, be approved.

Carried

2026 Meeting Dates

188.2025 Colby Cairns: That the list of 2026 meeting dates attached hereto and forming part of these minutes be approved and that Admin be instructed to draft an amendment to the council procedures bylaw to reflect the change.

Carried

Texas Hold'Em Poker Tournament

189.2025 Scott Kirby: That the RM donate a certificate for 2 hours of loader work to the Texas Hold'Em Poker tournament on November 22nd, 2025.

Carried

Public Disclosure Statements

190.2025 Patrick Bellefleur: That council acknowledge, update and sign the individual public disclosure documents as required by *The Municipalities Act* for 2026.

Carried

Development Permit Approval

191.2025 Scott Kirby: That conditional approval be granted to the development permit application submitted by Ashley Colby, subject to confirmation from SARM Planning personnel that the application conforms with the RM's Zoning Bylaw.

Carried

Enter "In Camera" or "Closed Session"

192.2025 Patrick Bellefleur: That the RM enter in an "in camera" session at 1:50 p.m. to discuss issues as per Section 12.4 of the Council Procedures Bylaw and that those in attendance are Denis Lesperance, Dale Berner, Scott Kirby, Colby Cairns, Albert Lavallee, Patrick Bellefleur, Sharleine Eger.



Carried

Exit "In Camera" or "Closed Session"

193.2025 Albert Lavallee: That the RM exit the "in camera" closed session at 2:15 p.m.

Carried

Financials

194.2025 Colby Cairns: That the Statement of Financial Activities for October 2025 and the September/October 2025 bank reconciliation be accepted as presented.

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Carried

Accounts Payable

195.2025 Scott Kirby: That the accounts paid and presented for payment be approved and a list of the cheques #22122 – 22167 inclusive totalling (\$78,787.68), October payroll of (\$41,215.11) and EFT payments (\$76,199.91) be annexed hereto and form part of these minutes.

Carried

Adjournment

196.2025 Patrick Bellefleur: That this meeting adjourn at 2:30 p.m.

REEVE

ADMINISTRATOR

Next Meeting – December 11th, 2025