

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on February 5th, 2025

Present were: Mayor Marissa Baril Assistant, Administrator Sharleine Eger and the following councillors:

Jasmine Deblois
Margaret Brown
Nicole Cochrane (via Zoom)
Nichole Donnelly

Mayor Baril called the meeting to order.

Agenda

21/2025 Margaret Brown: That the following be added to the agenda:
Old Business: f) Lagoon
g) SHMEDCO
h) Pickle Ball
i) School
New Business: d) Welcome Wagon
e)HOH use
f)Street Lights
g) Dog Bylaw review and licensing
Carried

Minutes

22/2025 Jasmine Deblois: That the January ²⁰²⁵ ~~2024~~ regular meeting minutes be approved as presented.
Carried

Committee Reports

23/2025 Nichole Donnelly: That the following verbal reports be accepted as presented:
a)Jasmine Deblois: South Saskatchewan Ready
b)Margaret Brown: Jean Louis Legare Regional Park
c)Nicole Cochrane: Willow Bunch Recreation Authority
d)Nichole Donnelly: Communities In Bloom
e)Marissa Baril: Fire Committee Meeting
Carried

Appointment to South Saskatchewan Ready

24/2025 Marissa Baril: That the Town appoint Jasmine Deblois to replace Wayne Joyal as representative on the South Saskatchewan Ready
Carried

DELEGATION: Dwayne Bekar – Town Foreman

- Results of the Exam re-write – Passed!
- Replaced fuses at WTP
- School is boarded up
- Work on sanding streets but running low on sand

Employee Reports

25/2025 Jasmine Deblois: That the following reports be accepted as presented:
a) CDO Report as Filed
b) Foreman Report as Filed
c) Admin Report as Filed
Carried

DELEGATION: Brian Kuysten – Pest Control

Bylaw 1-2025 Council Procedures Bylaw Second Reading

26/2025 Margaret Brown: That bylaw 1-2025 being a bylaw to provide for procedures of council be given second reading at this meeting.
Carried

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Bylaw 1-2025 Council Procedures Bylaw Third Reading

27/2025 Nicole Cochrane: That bylaw 1-2025 being a bylaw to provide for procedures of council be given third and final reading.
Carried

Snow Removal Policy S-3

28/2025 Nicole Cochrane: That council adopt Policy S-3, attached hereto and forming part of these minutes, to provide policy regarding snow removal.
Carried

Office Space Rent

29/2025 Jasmine Deblois: That the Town rent office space in the medical clinic building to Blue Pheasant Massage Therapy at a rate of \$150/month for the first two months and then \$200/month thereafter to be reviewed annually.
Carried

Correspondence

30/2025 Jasmine Deblois: That the following correspondence be approved as presented:
a) RCMP Report February
b) RCMP Warrant List
c) SUMA Convention – April 13-16 Registration open – Early bird pricing before March 12 - \$550/person after March 12 - \$650/person
Carried

Financials

31/2025 Jasmine Deblois: That the January financials and the December bank reconciliation be accepted as presented.
Carried

Accounts Payable

32/2025 Jasmine Deblois: That the accounts paid and presented for payment be approved and a list of the cheques #14442 to 14482 (\$112,329.67) inclusive, the December payroll in the amount of (\$5,323.25) and EFT Payment (\$11,427.96) be annexed hereto and form a part of these minutes.
Carried

Adjournment

33/2025 Margaret Brown: That this meeting adjourn at 11:20 a.m.

Carried

MAYOR

ADMINISTRATOR

NEXT MEETING – March 5th, 2025