

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on October 1st, 2025

Present were: Mayor Marissa Baril , Administrator Sharleine Eger, Assistant Admin Tereena Bartlett and the following councillors:

Jasmine Deblois
Nicole Cochrane
Nichole Donnelly
Margaret Brown

Mayor Baril called the meeting to order.

Consent Agenda

179.2025 Margaret Brown: That the consent agenda be adopted in its entirety, incorporating the listed financial, administrative and correspondence items.

Minutes: September 2025

Accounts Payable: 14746 to 14770 (\$162,962.33)

EFT Payments (\$10,755.76) and Payroll for September (\$5,509.79)

Employee Reports:

Correspondence – Not requiring action

No Correspondence at this time

Carried

Additions to Agenda

180.2025 Jasmine Deblois: That the following be added to the agenda:

Old Business: Untidy Premises

Museum Window replacement

Carried

Committee Reports

181.2025 Nicole Cochrane: That the following verbal reports be accepted as presented:

a) Jasmine Deblois: South Saskatchewan Ready & JLL Regional Park

b) Margaret Brown: Communities in Bloom

c) Nicole Cochrane: WB Recreation Authority – Rec Director Report

d) Nichole Donnelly: Ranch Rodeo Committee

e) Marissa Baril: Joint Fire Board

Carried

Agreement – Terms and Conditions for Maintenance of Aerodrome

182.2025 Margaret Brown: That the Town enter into an agreement with Jaxon Desautels outlining the terms and conditions for the maintenance he will provide to the Town of Willow Bunch Aerodrome (Airstrip) located at S ½ of 25-05-28 W2

Carried

Tender – Motion to Reject .

183.2025 Nichole Donnelly: That Council reject the tender of \$100 submitted for Lot 13, Blk 1 Plan EX620.

Carried

Request to Purchase Lot 19, Blk 8, Plan AF413

184.2025 Nicole Cochrane: That the Town of Willow Bunch approve the sale of Lot 19, Block 8, Plan AF413 to Angela Decima for the amount of \$2,000.00 plus applicable GST, and that an agreement for sale be drafted to include the following conditions:

- That no fence shall be constructed on the corner of 3rd Street S.E. and 3rd Street due to sight line restrictions;
- That the property shall not be utilized as a rental property;



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- That all costs associated with the drafting of the agreement for sale and any title transfers shall be the responsibility of the purchaser.

Carried

SHMEDCO

185.2025 Marissa Baril: That the Town send letters to all members of SHMEDCO requesting a delegation at the next meeting of council or a formal response in regards to the outstanding balance of \$10, 844.59.

Carried

Untidy Premises – Lot 13-14, Blk 3, Plan 101971133

186.2025 Marissa Baril: That Admin issue a letter to the property owner of Lots 13-14, Blk 3, Plan 10197113 (#14 3rd St. E), directing them to clean up their yards in accordance with the Nuisance Bylaw. Failure to comply will result in an Order to Remedy being issued.

Carried

Request to Purchase Lot 17, Blk 2, Plan AF1162

187.2025 Jasmine Deblois: That Council approve the request to purchase Lot 17, BLK 2, Plan AF1162 at a cost of \$500 plus GST subject to a condition that building must commence within two years of the transaction.

Carried

Cancel Accounts

188.2025 Jasmine Deblois: That Council authorize the cancellation of the following utility accounts:

- #4747367 – Sasha & Michael St. Louis – \$562.92
- #4747306 0010 – Gervase MacNeill – \$364.80

Carried

Canada Post Corporation Review

189.2025 Marissa Baril: That the Town of Willow Bunch make a written submission to the Minister of Government Transformation, Public Works and Procurement, Joel Lightbound to demand that no mandate review takes place until Canada Post returns to stabilized operations, until the full impact of the stamp price increase is realized, and until parcel volumes reflect sectoral demand; and that it includes in the letter that any review of Canada Post and Canadian Postal Service Charter must be done through a full and thorough transparent public review of Canada Post, including public hearings with all key stakeholders, in every region of Canada.

Carried

Financials

190.2025 Margaret Brown: That the September financials and the August bank reconciliation be accepted as presented.

Carried

Enter In Camera-Closed Session

191.2025 Marissa Baril: That council enter into an in camera-closed session at 10:45 a.m. to discuss confidential items as per Section 12.1 of the Council Procedures bylaw; those being present for the session being Mayor Baril, Councilors Jasmine Deblois, Margaret Brown, Nichole Donnelly, Nicole Cochrane, Administrator Sharleine Eger and Assistant Administrator Tereena Bartlett.

Carried

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Exit In Camera-Closed Session

192.2025 Margaret Brown: That the council exited the in camera-closed session at 10:50 a.m.
Carried

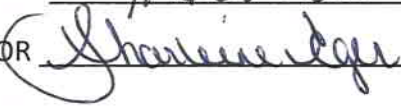
Adjournment

193.2025 Jasmine Deblois: That this meeting adjourn at 10:52 a.m.

Carried

MAYOR

ADMINISTRATOR

NEXT MEETING – November 5th, 2025

