

Minutes of the regular meeting of the Council of the Rural Municipality of Willow Bunch No. 42 held at the Municipal Office, #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on Thursday, January 15th, 2026.

Present were: Reeve – Denis Lesperance, Administrator Sharleine Eger and the following councillors:

- Division 2 – Albert Lavallee
- Division 4 – Scott Kirby
- Division 5 – Dale Berner (Zoom)
- Division 6 – Gilles Bissonnette
- Regrets :** Division 1 – Patrick Bellefleur
- Division 3- Colby Cairns

Presentation of Bond

01.2026 Scott Kirby : That the presentation of the municipal fidelity bond in the amount of \$100,000 be acknowledged as presented.

Carried

Consent Agenda

02.2026 Albert Lavallee: That the consent agenda be adopted as presented with the following items included:
Minutes: December 31st, 2025
Hamlet Water Reports
Correspondence – not requiring action

- a) CDO Report
- b) RCMP Report
- c) SAMA – New HR service for 2026 – Knibbs HR Consulting
- d) Plant Health Network
- e) 2025 Landowner Map Sales Report – iHunter
- f) Coronach & District Fire Protection Association
- g) Finning – Fluid Sample Report
- h) SARM – Convention and Trade Show Info – Deadline to Register Feb. 27
- i) Pest Control Officer/Weed Inspector/Land Manager Webinars (might be a good one to attend to learn about weed control and organic farmers). Feb. 5th
- j) SARM – deadline for SARM Board Election Div 1, 3, 5 Feb. 12
- k) Gravel Pile Surveys

Carried

Committee Reports

03.2026 Gilles Bissonnette: That the following verbal committee reports be accepted as presented:

- a) Pat Bellefleur: No Report
- b) Albert Lavallee: No Report
- c) Colby Cairns: No Report
- d) Dale Berner: No Report
- e) Scott Kirby: Lisieux Garbage
- f) Gilles Bissonnette: No Report
- g) Denis Lesperance: Mower in St. Victor
Plow coming in January

Carried

Appoint Weed Inspector

04.2026 Scott Kirby: That Chayce Gavelin be appointed weed inspector (inspection services only) for the 2026 year.

Carried

Extension Request – JR

05.2026 Albert Lavallee: That the service agreement with JR & Co. Roofing, to repair and replace damaged sections and replace all fasteners on the shop roof be extended to April 28th, 2026.

Carried

DL

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Snow Plough Registrations 2025/2026

06.2026 Albert Lavallee: That the following people listed on the snow ploughing registration forms received for the 2025/2026 winter season be approved for snow ploughing in RM#42 for liability and they must all be equipped with a flashing amber/blue light and sign a contractor's agreement:
Les Deblois, Larry Deblois, Doug Brandt.

Carried

Board of Revision

07.2026 Scott Kirby: That pursuant to Subsection 220(1) of the *Municipalities Act*, the RM of Willow Bunch appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mick Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandrom Regan Rayner and Rick Leigh.
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing among their numbers.

Carried

Board of Revision Secretary

08.2026 Scott Kirby: That pursuant to Subsection 221(1) of the *Municipalities Act*, the RM of Willow Bunch appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Development Appeals Board

09.2026 Dale Berner: That pursuant to Subsection 220(1) of the *Municipalities Act*, the RM of Willow Bunch appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mick Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandrom Regan Rayner and Rick Leigh.
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing among their numbers.

Carried

Development Appeals Board Secretary

10.2026 Dale Berner: That pursuant to Subsection 221(1) of the *Municipalities Act*, the RM of Willow Bunch appoints Nicolle Hoskins with Western Municipal



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Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Sask Lotteries Grant Distribution

11.2026 Albert Lavallee: That the RM approve and sign the Sask Lotteries grant forms to the Town of Willow Bunch for distribution.

Carried

Purchase One – Way Snow Plow

12.2026 Gilles Bissonnette: That the RM approve the purchase of a quick attach one-way snow plow for the John Deere 772GP, from Capital I Industries at the quoted cost of \$36,800 plus applicable taxes.

Carried

Amend July 2025 Minutes

13.2026 Albert Lavallee: That the RM amend the July 2025 minutes by striking out Gilles Bissonnette from “Regrets” and add his name and division to “Present”.

Carried

Amend Insurance Equipment Schedule

14.2026 Albert Lavallee: That the RM amend the SARM property insurance schedule to include all firefighting equipment and the 1977 Chevrolet fire truck that was previously insured under the Town of Willow Bunch policy.

Carried

Road Access for 2026 Spring Road Ban

15.2026 Scott Kirby: That the RM approve the request for Loraas to use all municipal roads within municipal boundaries during the spring road ban period as they are providing Government deemed essential services to the area’s ratepayers.

Carried

Change Regular Meeting Dates

16.2026 Scott Kirby: That the RM change the February meeting date to February 23rd, 2026 due to the municipal audit, and the March meeting date to March 19th, 2026 due to the annual SARM convention.

Carried

DELEGATION: Joanne Kwasnicki – *Pest Control Act* repealed and replaced with *Plant Control Act*

Enter “In Camera” or “Closed Session”

17.2026 Gilles Bissonnette: That the RM enter in an “in camera” session at 10:45 a.m. to discuss issues as per Section 12.4 of the Council Procedures Bylaw and that those in attendance are Denis Lesperance, Dale Berner, Albert Lavallee, Scott Kirby, Gilles Bissonnette & Sharleine Eger.

Carried

Exit “In Camera” or “Closed Session”

18.2026 Scott Kirby: That the RM exit the “in camera” closed session at 11:00 a.m.



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Carried

DELEGATION: Colin Durand – Acting Foreman

- Mezzanine Plans/Costs for next meeting
- Sand – 3-sided sand wall
- Request for quote for custom work – on hold until our own is caught up
- Loader – front bucket needs rebuilding
- JD grader – brakes fixed
- Both Cat graders have been completely serviced
- Changed front and back door handles

Financials

19.2026 Dale Berner: That the Statement of Financial Activities for December 2025 and the December 2025 bank reconciliation be accepted as presented.

Carried

Accounts Payable

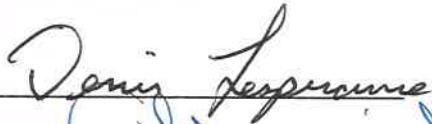
20.2026 Scott Kirby: That the accounts paid and presented for payment be approved and a list of the cheques #22213 to #22231 inclusive totalling (\$4,826.29), December payroll of (\$22,465.63) and EFT payments (\$96,093.07) be annexed hereto and form part of these minutes.

Carried

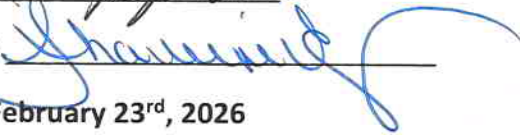
Adjournment

21.2026 Albert Lavallee: That this meeting adjourn at 12:00 p.m.

REEVE



ADMINISTRATOR



Next Meeting – February 23rd, 2026