

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on January 14th, 2026

Present were: Mayor Marissa Baril , Administrator Sharleine Eger and the following councillors:

Jasmine Deblois
Nicole Cochrane
Nichole Donnelly
Margaret Brown

Mayor Baril called the meeting to order.

Consent Agenda

01.2026 Jasmine Deblois: That the consent agenda be adopted in its entirety, incorporating the listed financial, administrative and correspondence items.

Minutes: December 2025

Accounts Payable: 14837 to 14894 (\$73,170.30)

EFT Payments (\$37,421.37) and Payroll for December (\$5,637.62)

Employee Reports: CDO, Admin, Foreman

Carried

Additions to the Agenda

02.2026 Nichole Donnelly: That the following be added to the agenda:

Old Business: i) Ambulance

j) Community Farm

New Business: k) Street Lights

g) add Community Watch

Carried

Committee Reports

03.2026 Nicole Cochrane: That the following verbal reports be accepted as presented:

a) Jasmine Deblois: JLL Regional Park

b) Margaret Brown: No Report

c) Nicole Cochrane: WB Recreation Authority and Rec Director Report

d) Nichole Donnelly: Ranch Rodeo Committee, Communities in Bloom

e) Marissa Baril: No Report

Carried

Order Seed for Airstrip

04.2026 Jasmine Deblois: That Jaxon Desautels be authorized to proceed with the purchase of fifteen (15) bags of airstrip blend seed from Richardson Pioneer at a cost of \$235.20 per bag, based on a broadcast application rate of 60 lb/ac; and that correspondence be sent to Mr. Beauchesne advising him of the planned order to be placed in March.

Carried

Request for Legal Assistance

05.2026 Jasmine Deblois: That the Town engage McKercher LLP to prepare and issue a formal letter, to be delivered through the Sheriff's Office, to the occupant of #8 4th Street regarding ongoing and repeated violations of the Animal Control Bylaw.

Carried

Ministry of Agriculture – Animal Protection Services of Saskatchewan

06.2026 Margaret Brown: That the Town issue a letter to the Ministry of Agriculture expressing the Town's dissatisfaction with the management of the Animal Protection Service of Saskatchewan, noting that the limited adherence to the agency's mission resulted in inadequate protection and welfare of animals in Willow Bunch while the owner was unavailable to provide care; and that a copy of the letter be

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forwarded to the MLA for Wood River, the Honourable David Marit.

Carried

Fire Department – Awards Ceremony

07.2026 Marissa Baril: That the Town table discussion about a service awards ceremony until such time that the fire board has had a chance to meet with the department.

Carried.

Advertise Tax Title Property

08.2026 Margaret Brown:: That the Town advertise for tender the following properties, acquired by the Town of Willow Bunch through tax enforcement:
Lots 1-3, Block 6, Plan CF1607
Lot 19, Block 5, Plan AF413
Lot 11, Block 7, Plan CF1607
Lot 7, Block 10, Plan AF413

Carried

Untidy Premises – Board Up

09.2026 Margaret Brown: That the Town send a letter to the owner of #3 4th Street requesting that the house be secured, the property cleaned up, and any items that may attract theft be removed.

Carried

Board of Revision

10.2026 Margaret Brown: That pursuant to Subsection 220(1) of the *Municipalities Act*, the Town of Willow Bunch appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mick Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandrom Regan Rayner and Rick Leigh.
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing among their numbers.

Carried

Board of Revision Secretary

11.2026 Margaret Brown: That pursuant to Subsection 221(1) of the *Municipalities Act*, the Town of Willow Bunch appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried



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Development Appeals Board

12.2026 Nicole Cochrane: That pursuant to Subsection 220(1) of the *Municipalities Act*, the Town of Willow Bunch appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mick Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandrom Regan Rayner and Rick Leigh.
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing among their numbers.

Development Appeals Board 

Carried

Board of Revision Secretary

13.2026 Nicole Cochrane: That pursuant to Subsection 221(1) of the *Municipalities Act*, the Town of Willow Bunch appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

SK Recycles Provincial Recycling Changes

14.2026 Jasmine Deblois: That the Town maintain local control of the recycling program by joining the Red Coat Waste Resource Authority, thereby preserving the current hauler and the routing efficiencies established with Loraas, and supporting the implementation of a community-led model.

Carried

Partner – Town of Coronach – TSS Application

15.2026 Jasmine Deblois: That the Town partner with the Town of Coronach in a Targeted Sector Support Grant to host Ian McCormack provided there is no cost to the Town of Willow Bunch.

Carried

Compensate for Power

16.2026 Nichole Donnelly: That the Town compensate Lynette Thompson \$25 for the power used to operate the Christmas lights along Edouard Beaupré Street.

Carried

Apply to Reduce 6 Month Waiting Period – Tax Enforcement

17.2026 Marissa Baril: That the Town apply to the Provincial Mediation Board to start tax enforcement proceedings earlier than the six month waiting period for the following properties: #10 4th St., #8 2nd St. and #35 Ave. B.

Carried



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Apply for PSE Traffic Safety Grant

18.2026 Margaret Brown: That the Town apply to the SGI PSE Traffic Safety Grant for the installation of a permanent solar-powered radar sign at the eastern entrance to Willow Bunch from the 705 grid.

Carried

Letter to Sask Power Regarding Street Lights

19.2026 Jasmine Deblois: That the Town contact SaskPower regarding concerns about the reduced lighting provided by the current LED street lights, which direct light downward only, compared to the former high pressure sodium vapor lights that offered broader illumination in all directions.

Carried

Financials

20.2026 Margaret Brown: That the December financials be accepted as presented.

Carried

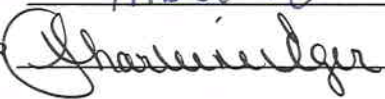
Adjournment

21.2026 Nicole Cochrane: That this meeting adjourn at 11:30 a.m.

Carried

MAYOR

ADMINISTRATOR

NEXT MEETING – February 4th, 2026