

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on May 6th, 2026.

Present were: Mayor Marissa Baril, Administrator Sharleine Eger, Assistant Administrator Tereena Bartlett and the following councillors:

Jasmine Deblois
Nicole Cochrane
Margaret Brown
Nichole Donnelly

Mayor Baril called the meeting to order.

Consent Agenda

69.2026 Jasmine Deblois: That the consent agenda be adopted, incorporating the listed financial, administrative and correspondence items.
Minutes: Minutes from the February regular meeting
Accounts Payable: 14978 to 15010 (\$62,229.83)
EFT Payments (\$27,858.92) and Payroll for April (\$5,741.07)
Employee Reports: As presented
Correspondence: None

Carried

Additions to the Agenda

70.2026 Nicole Cochrane: That the following be added to the agenda:
Old Business: Museum
SHMEDCO
Employee Workplan

Carried

Committee Reports

71.2026 Jasmine Deblois: That the following verbal reports be accepted as presented:
a) Jasmine Deblois: JLL Regional Park, Peter Kenyen Workshop
b) Margaret Brown: CIB
c) Nicole Cochrane: WB Recreation Authority and Rec Director Report
d) Nichole Donnelly: Ranch Rodeo Report - CIB
e) Marissa Baril: Fire Department Meeting, Rec Director

Carried

Councillor Cochrane left council chambers at 8:30 a.m.

Recreation Director Position

72.2026 Nichole Donnelly: That the Town acknowledge intent to support a portion of the Recreation Director position financially in 2027.

Carried

Councillor Cochrane returned to council chambers at 9:10 a.m.

2026 Budget

73.2026 Marissa Baril: That the 2026 balanced budget, attached here to and forming part of these minutes, be approved.

Carried

Former School Building Rehabilitation Assessment Project

74.2026 Nicole Cochrane: That the Town Willow Bunch award the proposal submitted through SaskTenders for the Building Rehabilitation Cost Assessment of the former 30,000 sq. ft. K-12 school to Associated Environmental Consultants Inc. in the amount of \$38,600.00 for professional services;

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That the purpose of this project is to obtain a qualified assessment estimating the costs required to rehabilitate the building to a functional and usable condition;
further that the Mayor and Administrator be authorized to execute all necessary documents to proceed.

Carried

Renew Revolving Line of Credit

75.2026 Jasmine Deblois: That the Town renew their revolving line of credit with the Bengough Credit Union, in the amount of \$150,000.

Carried

Bylaw 4.2026 First Reading

76.2026 Margaret Brown: That Bylaw 4.2026 being a bylaw to provide for tax rates, penalties and discounts be given first reading.

Carried

Bylaw 4.2026 Second Reading

77.2026 Nicole Cochrane: That Bylaw 4.2026 being a bylaw to provide for tax rates, penalties and discounts be given second reading.

Carried

Bylaw 4.2026 Three Readings

78.2026 Nichole Donnelly: That Bylaw 4.2026 being a bylaw to provide for tax rates, penalties and discounts be read three times at this meeting.

Carried Unanimously

Bylaw 4.2026 Third Reading

79.2026 Marissa Baril: That Bylaw 4.2026 being a bylaw to provide for tax rates, penalties and discounts be given third and final reading.

Carried

Education Property Tax Mill Rates

80.2026 Jasmine Deblois: That the Town acknowledge the 2026 Education Property Tax Mill Rates as follows:

Agricultural Property	1.07 mills
Residential Property	4.27mills
Commercial/Industrial	6.37mills
Resource	7.49 mills

Carried

Request to Purchase Property

81.2026 Jasmine Deblois: That the Town of Willow Bunch request from the party expressing interest in purchasing the property located at 25 Avenue F North that they provide a detailed written commitment outlining their intended actions and timelines for addressing the current condition of the yard and dwelling, including but not limited to:

- Remediation of overgrown grass, weeds, debris, and any buried or discarded materials on the property; and
- Repair or replacement of the dwelling's roof and the North wall, which are presently covered with a blue tarp.

Further, that such written commitments be submitted to the Town prior to Council's consideration of any offer to purchase, to ensure that future ownership aligns with municipal property maintenance standards and community expectations.

Carried

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Enter In Camera-Closed Session

82.2026 Margaret Brown: That council enter into an in camera-closed session at 10:03 a.m. to discuss confidential items as per Section 12.1 of the Council Procedures bylaw; those being present for the session being Mayor Baril, Councilors Jasmine Deblois, Margaret Brown, Nicole Cochrane, Administrator Sharleine Eger and Assistant Administrator Tereena Bartlett.

Carried

Exit In Camera-Closed Session

83.2026 Nichole Donnelly: That the council exited the in camera-closed session at 10:15 p.m.

Carried

Financials

84.2026 Margaret Brown: That the March bank reconciliation be accepted as presented and that be it acknowledged that the April financials be presented at next months meeting along with May's.

Carried

Adjournment

85.2026 Jasmine Deblois: That this meeting adjourn at 10:20 a.m.

Carried

MAYOR

ADMINISTRATOR

NEXT MEETING – June 3rd, 2026

