

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on June 3rd, 2026.

Present were: Mayor Marissa Baril, Administrator Sharleine Eger, Assistant Administrator Tereena Bartlett and the following councillors:

Jasmine Deblois
Nicole Cochrane
Margaret Brown
Nichole Donnelly

Mayor Baril called the meeting to order.

Motion to Add to Consent Agenda

88.2026 Nicole Cochrane: That the following correspondence be added to the consent agenda:
Willow Bunch Recreation Authority Year End Financials
Willow Bunch Volunteer Fire Department Monthly Report
Carried

Consent Agenda

89.2026 Jasmine Deblois: That the consent agenda be adopted, incorporating the listed financial, administrative and correspondence items.
Minutes: Minutes from May regular and special meeting
Accounts Payable: 15011 to 15036 (\$42,604.95)
EFT Payments (\$39,440.19) and Payroll for May (\$5,414.23)
Employee Reports: As presented
Correspondence:
RCMP Report
Response – Minister of Agriculture – RE: Animal Protection Act
Sask Power – Power Pole Replacement Program
Carried

Additions to the Agenda

90.2026 Nicole Cochrane: That the following be added to the agenda:
New Business: Town Showcase
Town Appointment - JLLRP
Date to Clean Up Town Properties/Lots
Carried

Committee Reports

91.2026 Margaret Brown: That the following verbal reports be accepted as presented:
a) Jasmine Deblois: No Report
b) Margaret Brown: South Central Municipal Association
c) Nicole Cochrane: Rec Director Report
d) Nichole Donnelly: WB Recreation Authority, Ranch Rodeo Report - CIB
e) Marissa Baril: Fire Department Meeting
Carried

SHMEDCO

92.2026 Marissa Baril: That a letter be sent to the new president of SHMEDCO, requesting a meeting with council to discuss the remaining balance outstanding from the short term loan issued in 2022.
Carried

Museum Building

93.2026 Nichole Donnelly: That the Town send a thank you letter and monetary gift card to Allan Mondor as an honorarium for the repair and maintenance work done on the museum building.
Carried

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Proceed with Tax Enforcement - Acquire Title

94.2026 Jasmine Deblois: That TAXervice, on behalf of the Town of Willow Bunch, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:
Lot 7, Blk 2, Plan AF1162

Carried

Proceed with Tax Enforcement

95.2026 Margaret Brown: That TAXervice, on behalf of the Town of Willow Bunch, be authorized to proceed under s22(1) of the Tax Enforcement Act on or after June 9th, 026 to commence proceedings to request title with respect to the following described lands:

Roll 11	Lot 17, Blk/Par 1, Plan AF1162
	Lot 18, Blk/Par 1, Plan AF1162
Roll 122	Lot 4, Blk/Par 4, Plan AG1438 Ext 77
	Lot 5, Blk/Par 4, Plan AG1438
	Lot 6, Blk/Par 4, Plan AG1438
Roll 217	Lot 7, Blk/Par 6, Plan AF413
	Lot 8, Blk/Par 6, Plan AF413
Roll 218	Lot 9, Blk/Par 6, Plan AF413
Roll 227	Lot 18, Blk/Par 6, Plan AF413 Ext 38
	Lot 18, Blk/Par 6, Plan AF413 Ext 39

Carried

Partner for Sask Culture Days - September

96.2026 Nichole Donnelly: That the Town partner with the Willow Bunch Museum to support and participate in Sask Culture Days celebrations recognizing Saskatchewan's diverse cultures from September 18th to October 4th, 2026.

Carried

Request for Signage

97.2026 Nicole Cochrane: That the Town send a letter in response to the request for Children at Play signage on 2nd Street West, advising that Council has designated 3rd Street West as the priority location for this type of signage.

Carried

Request for 2 Way or 4 Way stop

98.2026 Marissa Baril: That the Town send a response letter regarding the request for a two-way or four-way stop at the intersection of 2nd Street and Avenue D, advising that Council will not be implementing changes to the existing traffic control at this time.

Carried

Administrator Holidays

99.2026 Nicole Cochrane: That Council acknowledge the Administrator's scheduled vacation as presented: June 18, 19, 23, 24, 25.

Carried

Appointments

100.2026 Jasmine Deblois: That Marissa Baril be appointed to the Jean Louis Legare Regional Park Authority for the remainder of the 2026 season.

Carried



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Acknowledge Resignation

101.2026 Nichole Donnelly: That council acknowledge the resignation of Margaret Brown from the Jean Louis Legare Regional Park effective June 9th, 2026.

Carried

Appointments

102.2026 Nicole Cochrane: That Margaret Brown be appointed as Marissa Baril's replacement as the representative of town council for the joint representatives committee.

Carried

Financials

103.2026 Jasmine Deblois: That the April and May financial statements and April bank reconciliations be accepted as presented.

Carried

Enter In Camera-Closed Session

104.2026 Margaret Brown: That council enter into an in camera-closed session at 9:20 a.m. to discuss confidential items as per Section 12.1 of the Council Procedures bylaw; those being present for the session being Mayor Baril, Councilors Jasmine Deblois, Margaret Brown, Nicole Cochrane, Administrator Sharleine Eger and Assistant Administrator Tereena Bartlett.

Carried

Exit In Camera-Closed Session

105.2026 Nichole Donnelly: That the council exited the in camera-closed session at 9:27 p.m.

Carried

DELEGATION: Daniel Boulton – Sask Housing Authority – Selling of Sask Housing houses

DELEGATION: Shaun McDowell – BCL Engineering – Lagoon Project follow up

Adjournment

105.2026 Margaret Brown: That this meeting adjourn at 10:15 a.m.

Carried

MAYOR



ADMINISTRATOR



NEXT MEETING – July 8th, 2026